

# TENANT CHECK IN LIST

DATED:

Instructions for completing this form: Please complete for any items you find. We appreciate receiving these forms within two weeks of the first roommate receiving keys. All tenants that choose to complete this form, should complete pages 1 and 2. Pages 3 and 4 are optional, to be used if you have those additional rooms in your rental unit.

Kitchen	Provided Y/N	Condition?	Landlord Notes:
Range/stove			
Hood fan			
<i>Oven</i>			
Dishwasher			
Sink/Faucet			
Disposal			
Refrigerator			
Counter Tops			
Pantry			
Walls/Ceiling			
Window(s)			
Window Coverings			
Light Fixtures			
Outlets/switches			
Flooring/Carpet			
Cabinets			
Other			
Other			

Bedroom 1	Provided Y/N	Condition?	Landlord Notes:
Walls/Ceiling			
Woodwork/Trim			
Door(s)			

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Window(s)			
Window Coverings			
Light Fixtures			
Outlets/Switches			
Flooring/Carpet			
Cabinets			
Other			

Bedroom 2	Provided Y/N	Condition?	Landlord Notes:
Walls/Ceiling			
Woodwork/Trim			
Door(s)			
Window(s)			
Window Coverings			
Light Fixtures			
Outlets/Switches			
Flooring/Carpet			
Cabinets			
Other			

Living Room	Provided Y/N	Condition?	Landlord Notes:
Walls/Ceiling			
Woodwork/Trim			
Door(s)			
Window(s)			

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Window Coverings			
Light Fixtures			
Outlets/Switches			
Flooring/Carpet			
Cabinets			
Other			
Other			

Other Room/Misc	Provided Y/N	Condition?	Landlord Notes:
Walls/Ceiling			
Woodwork/Trim			
Door(s)			
Window(s)			
Window Coverings			
Light Fixtures			
Outlets/Switches			
Flooring/Carpet			
Cabinets			
Hall			
Entry			
Stairs			
Other			
Other			

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Bathroom 1	Provided Y/N	Condition?	Landlord Notes:
Walls/Ceiling			
Woodwork/Trim			
Door(s)			
Countertops/tile			
Exhaust Fan			
Light Fixtures			
Outlets/Switches			
Flooring/Carpet			
Cabinets			
Toilet			
Tub/Shower			
Sink/Faucets			
Towel Racks			
Other			
Other			

Bedroom 3	Provided Y/N	Condition?	Landlord Notes:
Walls/Ceiling			
Woodwork/Trim			
Door(s)			
Window(s)			
Window Coverings			
Light Fixtures			
Outlets/Switches			
Flooring/Carpet			

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Cabinets			
Other			
Other			

Bedroom 4	Provided Y/N	Condition?	Landlord Notes:
Walls/Ceiling			
Woodwork/Trim			
Door(s)			
Window(s)			
Window Coverings			
Light Fixtures			
Outlets/Switches			
Flooring/Carpet			
Cabinets			
Other			
Other			

Bedroom 5	Provided Y/N	Condition?	Landlord Notes:
Walls/Ceiling			
Woodwork/Trim			
Door(s)			
Window(s)			
Window Coverings			
Light Fixtures			

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Outlets/Switches			
Flooring/Carpet			
Cabinets			
Other			
Other			

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Bathroom 2	Provided Y/N	Condition?	Landlord Notes:
Walls/Ceiling			
Woodwork/Trim			
Door(s)			
Countertops/tile			
Exhaust Fan			
Light Fixtures			
Outlets/Switches			
Flooring/Carpet			
Cabinets			
Toilet			
Tub/Shower			
Sink/Faucets			
Towel Racks			
Other			
Other			